

# CAPITAL AREA HUMANE SOCIETY ADULT VOLUNTEER APPLICATION

7095 West Grand River Avenue – Lansing, MI 48906  
(517) 626-6060 Fax (517) 626-2560  
Website: www.cahs-lansing.org

***Our Mission:***

***To promote the humane treatment of companion animals through protection, placement, education and example.***

LAST \_\_\_\_\_ FIRST \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY, STATE \_\_\_\_\_ E-MAIL: \_\_\_\_\_

HOME PHONE \_\_\_\_\_ WORK PHONE \_\_\_\_\_ BIRTHDAY \_\_\_\_\_

**REASON(S) FOR VOLUNTEERING AT CAHS:**

- PERSONAL ENRICHMENT     COURT APPOINTED COMMUNITY SERVICE     ACADEMIC COMMUNITY SERVICE
- OTHER \_\_\_\_\_
- ADOPTION COUNSELOR (Assists clients in making decision on adoption choices; support; counseling) Level 4
- EDUCATION (classroom visits; shelter presentations; shelter tours; speaking engagements) Level 3
- FRONT DESK/CLERICAL (Greets public; answers phone; paperwork; clerical support) Level 3
- DOG TRAINING VOLUNTEER (DTV) (Provides training for selected dogs to make them more adoptable) Level 3
- SPECIAL EVENTS (Helping at fund raising and public relation events both off site and at shelter) Level 2
- PET THERAPY (Take your own dog to care facilities Canine Good Citizen and TDI test required) Level 2
- GREETER (Welcoming shelter visitors, help with misc. duties as requested) Level 2
- TRANSPORTATION (Taking shelter animals to off site events, equipment to special events- truck helpful) Level 1
- TENDER LOVING CARE (TLC) (Walking dogs, petting cats, dishes, laundry, misc. animal care) Level 1
- BUILDING MAINTENANCE (Yard work, misc. building repairs, cleaning projects—own tools helpful) Level 1
- REFRESHMENTS (Bake and deliver desserts as needed for shelter events) Level 1
- ON CALL (Versatility required, able to assist in various shelter needs on short notice) Level 1
- SPECIAL SKILLS \_\_\_\_\_

**Number & name of pets you currently own:**

\_\_\_\_\_ Dog(s) \_\_\_\_\_  
 \_\_\_\_\_ Cat(s) \_\_\_\_\_  
 \_\_\_\_\_ Bird(s) \_\_\_\_\_  
 \_\_\_\_\_ Rabbit(s) \_\_\_\_\_  
 (Other) please list: \_\_\_\_\_

**OTHER VOLUNTEER EXPERIENCE OR FACTS WE MIGHT LIKE TO KNOW:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**OCCUPATION/PLACE OF EMPLOYMENT:**

\_\_\_\_\_  
 \_\_\_\_\_

*REQUIREMENTS: Applicants must be at least 18 years of age, complete an application, orientation and training. All applicants, when chosen for the volunteer program must agree to follow the policies and procedures of CAHS, be dependable, use time wisely and complete tasks accepted. We expect both paid and unpaid staff to be willing to listen and to learn with an attitude of open-mindedness. THE CAPITAL AREA HUMANE SOCIETY is a companion-animal welfare organization. It is not an animal rights organization. CAHS does not involve itself with issues that are not directly related to the mission statement. For example, the Capital Area Humane Society does not take a stand for or against such issues as hunting, trapping, furs, exotic pets, etc.*

- I have signed a Tetanus waiver and submitted to CAHS
- I would like to be on CAHS mailing list
- I would like to know more about \_\_\_\_\_

**ACKNOWLEDGEMENT:** I will volunteer according to position requirements, be dependable, and honor all CAHS and volunteer policies and guidelines. I understand that the rules, policies and regulations of CAHS personnel are applicable to my assignments and work duties.

\_\_\_\_\_  
 SIGNATURE DATE

**GENERAL INFORMATION**

Are you 18 years of age or older?	Yes	No
Do you have transportation?	Yes	No
Have you ever volunteered at or been employed by CAHS? If yes, when? _____	Yes	No
Do you have any physical or mental condition that might prevent you from performing certain types of volunteer services? If yes, please explain _____	Yes	No
Have you ever been convicted of a felony? If yes, please explain _____	Yes	No
Have you ever been charged with animal abuse, child abuse or domestic violence? If yes, please explain _____	Yes	No
Do you have any special skills or talents that you would be willing to share with the society? If yes, please explain _____	Yes	No

Volunteer experience: (Please include clubs, organizations, church)

---

---

---

Hobbies, interests and skills:

---

---

---

Name and phone number of the person we should contact, in case of an emergency:

---

Staff use:

Application received on: \_\_\_\_\_

Interview completed on: \_\_\_\_\_

Computer entry done on: \_\_\_\_\_

Member of groups: \_\_\_\_\_

Director notes: